

DETERMINATION OF PROSPECTIVE CONTRACTOR RESPONSIBILITY	1. IFB or RFP NUMBER
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2. NAME AND ADDRESS OF PROSPECTIVE CONTRACTOR	3. DESCRIPTION OF SUPPLIES OR SERVICES
	4. TYPE OF CONTRACT
	5. SMALL BUSINESS (Check one) <input type="checkbox"/> YES <input type="checkbox"/> NO

6. REMARKS

LEGEND: TYPE OF EVALUATION

TYPE A --- On-Site Pre-Award. This constitutes an inspection of the contractor's facility by the Contracting Officer or his/her authorized representative.

TYPE B--- Desk-Type Pre-Award. This may consist of information obtained from the following sources:

Prospective contractor, Dun & Bradstreet reports, National Credit Offices report, Contractor Performance Evaluation reports, "List of Parties Excluded from Federal Procurement or Non Procurement Programs", records of past and present contractor performance, or Certificate of Competency issued by the Small Business Administration.

TYPE C--- Personal Knowledge. When the Contracting Officer has sufficient personal knowledge of a company's capabilities which will enable him/her to make a determination regarding the responsibility of the company without benefit of either on-site or on-site or desk-type pre-award survey.

INSTRUCTIONS --- Check type of evaluation and rate each factor applicable to the proposed procurement. N/A shall be checked for those factors not applicable. All ratings assigned to type A or B evaluations shall be supported by attached survey reports, detailed written evaluations, documents, etc.

7. EVALUATION AND RATING

L I N E	FACTOR All references to FAR 9.104-1, unless indicated	EVALUATION			RATING		N/A (F)
		TYPE A	TYPE B	TYPE C	S-SATIS-FACTORY	U-UNSATIS-FACTORY	
		(A)	(B)	(C)	(D)	(E)	
1	Management Personnel						
2	Technical Capability						
3	Production Capability						
4	Drug Free Workplace (23.504(a))						
5	Technical Equipment and Facilities						
6	Performance Record on Prior and Current Contracts						
7	Quality Assurance Program and Procedures						
8	Cost Estimating and Accounting System						
9	Purchasing System (Make-or-buy Program)						
10	Financial Capability						
11	Security Clearance and Plant Protection						
12	Equal Opportunity Policy (22.802)						
13	Small Business Subcontracting Compliance (9.104-3(a))						
14	Property and Inventory Control						
15	Ability to Meet Delivery or Performance Date						
16	Satisfactory Record of Integrity and Business Ethics						
17	Environmental/Energy Considerations (23.104(a))						
18	Safety						

DETERMINATION	8. OFFEROR (Check one) <input type="checkbox"/> IS <input type="checkbox"/> IS NOT considered responsible in accordance with FAR Part 9.1.
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9. DATE	10. TYPED NAME OF CONTRACTING OFFICER	11. SIGNATURE OF CONTRACTING OFFICER
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